
Report of Interpreting and Translation Team Co-ordinator

Report to Director of Communities & Environments

Date: 21 September 2017

Subject: Interpreting and Translation Service

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Summary of main issues

1. This report seeks approval from the Director of Communities & Environments to continue to deliver an Interpreting and Translation service to Leeds Community Healthcare NHS Trust on a Service Level Agreement.

Recommendations

2. The Director of Communities & Environments to authorise the delivery of an Interpreting and Translation Service to Leeds Community Healthcare NHS Trust on a Service Level Agreement.

1 Purpose of this report

- 1.1 This report seeks approval from the Director of Communities & Environments to authorise continuation of delivery of an Interpreting and Translation service to Leeds Community Healthcare NHS Trust.

2 Background information

- 2.1 In February 2017, the Council were approached by Leeds Community Healthcare NHS Trust and Leeds Teaching Hospitals NHS Trust to deliver a temporary Interpreting and Translation service since they had been informed their private interpreting service had gone into liquidation.
- 2.2 The Council's Interpreting and Translation Service agreed to deliver a service to ensure the citizens of Leeds had a continued access to NHS services. The service commenced delivery from 1 March 2017 to Leeds Community Healthcare NHS trust and Leeds Teaching Hospitals NHS Trust.
- 2.3 The temporary agreement with Leeds Teaching Hospitals NHS Trust came to an end 13 August 2017, following procurement of a new permanent provider.
- 2.4 A service has continued to be delivered to Leeds Community Healthcare NHS Trust who have expressed to continue to deliver a service under a Service Delivery Agreement.

3 Main issues

- 3.1 A Service Delivery Agreement to be put in place to provide an Interpreting and Translation Service to Leeds Community Healthcare NHS Trust.
- 3.2 The Authority may terminate the Contract forthwith in writing to the Supplier at any time on an agreed written notice. Such notice shall not be served within one (1) year of the Actual Services Commencement Date.
- 3.5 A continuation of service will ensure the citizens of Leeds can maintain access to NHS services.

4 Corporate Considerations

Consultation and Engagement

- 4.1 The service delivery will be monitored by the Interpreting and Translation Team.

Equality and Diversity / Cohesion and Integration

- 4.2 In order to eliminate discrimination, advance equality of opportunity and access, foster good relations between different groups in the community, the continuation of the agreement will continue to enable the citizens of Leeds to have access to Leeds Community Healthcare NHS Trust services.

5 Council policies and City Priorities

- 5.1 The continuation of the agreement under a Service Level Agreement will continue to help with the city ambition that Leeds will be fair, open and welcoming and in particular, to be a better city for communities.

6 Resources and value for money

The estimated Service Level Agreement value will be £300k per annum.

7 Legal Implications, Access to Information and Call In

- 7.1 The proposed action is not subject to call in.

8 Risk Management

- 8.1 The Interpreting and Translation service plays a pivotal support service for the citizens of Leeds to access services including those of Leeds Community Healthcare NHS Trust.

9 Conclusions

- 9.1 The continued service delivery to Leeds Community Healthcare NHS Trust will provide continued access to NHS Services, resulting in equal access.
- 9.2 The provision of service will continued to be monitored by the Interpreting and Translation Team Co-ordinator.

10 Recommendations

- 10.1 The Director of Communities & Environments to authorise the continuation to deliver an ongoing Interpreting and Translation Service to Leeds Community Healthcare NHS Trust on a Service Level Agreement.

11 Background documents¹

- 11.1 Service Level Agreement.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.